The ADVANCE Program announces a competitive grant opportunity available to tenure track/tenured faculty members in the arts, humanities, and social sciences. The SUCCEED (SUpporting Careers and Culti\nvating Excellence, Engagement, and D\niversity) Faculty Grants will fund a range of activities aimed at improving the environment for career satisfaction and success of a diverse faculty, reflecting ADVANCE’s primary mission of supporting faculty diversity and excellence. In particular, we seek to identify needs outside of regularly funded channels that will have a high impact on the career success of individual faculty or diverse groups of faculty. Funds of no more than $10,000 may be requested, depending on the scope and needs of the project.

**EXAMPLES OF POSSIBLE FUNDING REQUESTS:**

- Editorial assistance, a writing coach, or costs associated with a writing group
- Structured writing retreat or writing boot camp
- Travel to archives, museums, collaborators, field sites, laboratories, etc.
- Supplies and equipment for scholarly activities
- Development of a symposium/conference at U-M
- Travel associated with a leadership position in a professional society
- Participation in off-campus professional development activities, events, or leadership workshops
- Development of an online US or international network to support diverse faculty in particular subfields
- Community engaged projects/public scholarship
- Development of digital archives, databases, websites, and other electronic sources and media
- Non-routine dependent care expenses connected to the faculty member's professional travel, such as an in-home overnight sitter, hotel babysitter, or travel for a child

Faculty may submit requests that fall outside of this list.

**ELIGIBILITY**

Applications will be limited to faculty with appointments on the tenure track in the arts, humanities, and social sciences. Faculty should explain why the request cannot be covered by existing funds (e.g., grant funding, startup funding, and school/college funds). Women and other members of underrepresented groups are especially encouraged to apply.

**DEADLINE**

The online application should be submitted no later than March 9, 2020. Awards will be announced April 2020. Please direct questions to ADVGrants@umich.edu.
**REVIEW PROCESS**

All applications will be reviewed by an interdisciplinary panel of faculty.

**REVIEW CRITERIA**

Applications will be evaluated on the quality and significance of the scholarly activity to be supported, the potential impact of the award on career development, and the degree to which the award will enhance the climate for and success of a diverse faculty. Priority will be given to faculty who did not receive an ADVANCE SUCCEED Grant, Summer Writing Grant, or FLiPS grant in the last two years (the current grant replaces the latter two opportunities). Recipients of an ADVANCE Crosby Grant are ineligible to apply.

**APPLICATION PROCESS**

**STEP 1**

Complete and submit an online application at: [https://umich.qualtrics.com/jfe/form/SV_9z2UntjeMYUpHVP](https://umich.qualtrics.com/jfe/form/SV_9z2UntjeMYUpHVP)

The online application includes the following:

- Using language suitable for a general audience, provide an overview of the needed resources and their relationship to increasing the career satisfaction, climate, and/or success of a diverse faculty in your field (no more than 100 words)
- The goals for the project to be supported by the award funds (250–500 words)
- How the award funds will be used to further your project goals and increase the career satisfaction, climate, and/or success of a diverse faculty in your field (250–500 words)
- The roles of any collaborators on the project (no more than 250 words)
- How/why funds from the SUCCEED Grant, in particular, will make a difference in the project (no more than 250 words)

**STEP 2**

Send an electronic copy of your budget/budget justification* and a CV (CVs of collaborators are optional) to ADVGrants@umich.edu. Be sure to include your name in the filename; thus, filenames should be formatted as follows: [last name]-[first name]-SUCCEED (e.g., Linderman-Jennifer-SUCCEED).

*Outline budget expenses and their justification for award funds up to $10,000 (awards of this amount will be limited). Explain why other funding sources you have access to (including, but not limited to start up funding and school and college-specific funding programs) are not applicable to this request. Requests for the funding of collaborators' (e.g., GSRAs) salaries must include the calculation of benefits. Faculty salary will not be supported by the SUCCEED Grant, except in unusual circumstances.
ADVANCE Faculty Grants Guidelines:
Payment of Child Care Expenses and Non-University Affiliated Individual’s Travel

■ Why does ADVANCE pay for child care expenses/non-university affiliated individual’s travel?
Faculty members sometimes incorporate a request for child care/non-university affiliated individual’s travel into their proposals for grants funded by ADVANCE, as this can be important to completing their scholarly work.

■ Why is it difficult to fund child care expenses/non-university affiliated individual’s travel?
The University’s Office of Financial Operations will not allow, from any source, reimbursements to employees for child care expenses, non-university affiliated individual’s travel, or direct payments to child care providers. Such costs are taxable, but the University is only allowed to use its tax exempt status when it directly benefits the University as an entity. Funds provided to someone for these purposes need to be provided by a taxable method.

■ How can ADVANCE pay child care expenses/non-university affiliated individual’s travel?
ADVANCE funds these expenses by providing this money as additional salary, subject to taxes. The payments of grants are “grossed up” and increased to reach the actual amount of funds awarded. Providing an increased award amount as salary allows the faculty member to net the original award amount and covers incurred taxes.

The Payroll Office provides a process to use when grossing up a payment. The original amount (the net amount we want to award the faculty member) should be inputted into the following website: http://www.finance.umich.edu/finops/payroll/calculators/grossup-less-than-halftime. The amount provided by the website should then be used in the request.

■ What is the process of using child care/non-university affiliated individual’s travel funds?
The awardee’s unit will be asked to approve the Personnel Appointment Request (PAR) transaction. The grants, as mentioned earlier, will be awarded as additional salary to be used for expenses incurred for travel and/or childcare. They will be processed as “additional pay” using the normal online process with the UNS earnings code. P-Cards should not be used for child-care and travel expenses. If a P-Card is used, the child care/travel costs should be designated as “personal expense” and will be deducted from the faculty member’s pay via the standard Concur process for personal expenses.

FOR MORE INFORMATION:
Please contact ADVANCE at ADVGrants@umich.edu